



September 19, 2019

Dear Commercial Exhibitors,

The Ellis County Fair Association is truly excited about the upcoming 2019 Ellis County Fair scheduled for *July 13 through July 20, 2019*. We have some excellent entertainment lined up including two nights of racing at the adjoining RPM Speedway and two nights of Rodeo and with many family fun activities, and much, much more.

All business and commercial vendors will be located in our air-conditioned Unrein Family Building. We are excited to be able to provide the businesses and fair patrons with a location to cool off and minimize the intense heat July usually brings us.

This year the fair board has decided to forgo the use of curtains in the building and we are passing those savings onto you by reducing the rental fee to \$50.00 for this year. Please plan accordingly and be ready to decorate your booth area as long as you stay within your allotted space. If you are interested in exhibiting, please fill out the enclosed form and return it to the Ellis County Fair Association before the deadline of *June 15, 2019*. If you have any questions, please contact me. I hope to see you enjoying *Follow the Fairgrounds Road* at the Ellis County Fair.

Set up times for the Unrein Family Building are Monday between 2-5 and Tuesday 10-4:30 and with doors open to the public at 5 each evening from *Tuesday, 16 July through Friday, 20 July*.

Sincerely,

Michele Springer  
Ellis County Fair Association  
lmspringer2@hotmail.com  
(785) 259-3083

Hays, Kansas 67601



## ELLIS COUNTY FAIR-COMMERCIAL EXHIBITOR CONTRACT

This is an agreement between \_\_\_\_\_ and the Ellis County Fair Association. This agreement pertains to the Ellis County Fair in Hays, Kansas, from July 13 through July 20, 2019. All commercial exhibits will be set up in The Unrein Family Building on the Midway.

### Commercial Exhibits:

- All displays will be set up no later than 4 pm Tuesday, July 16, 2019 and be torn down no earlier than 9 pm on Friday, July 19, 2019.
- Displays will be open from 5-10 pm nightly with the exception of:
- Friday, July 19, 2019 booths will open at 5 pm and close at 9 pm.
- **Booth space is limited so sign up today!**

Commercial Exhibitor Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

State of Kansas Sales Tax ID: \_\_\_\_\_

Address: \_\_\_\_\_

Phone/E-mail: \_\_\_\_\_

Please describe what you will be exhibiting: \_\_\_\_\_

**Booth spaces will be approximately 10' by 10' .**

Your Investment is \$50.00 per booth space and must be received prior to the start of the fair. All vendors are responsible for the cleanup of their area after the conclusion of the event and this includes any additional chairs and tables that were not originally at set up time.

**PLEASE INCLUDE YOUR LIABILITY INSURANCE CERTIFICATE WITH PAYMENT.**

**You May obtain Insurance through the Ellis County Fairgrounds for \$85.00 for the week, if you so desire.**

***Michele Springer (785) 259-3083***

Ellis County Fair Representative

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Vendor